

Scheduling and Organizing the Data-Driven Intervention and Enrichment Period

SCHOOL
SCHEDULING
ASSOCIATES

Michael D. Rettig
rettigmd@jmu.edu
Professor Emeritus
James Madison University

Robert Lynn Canady
rlynncanady@aol.com
Professor Emeritus
University of Virginia

www.schoolschedulingassociates.com

AGENDA

- ❖ **What is an Intervention/Enrichment Period?**
- ❖ **Why do schools need/implement the I/E period?**
- ❖ **Scheduling Time for Intervention and Enrichment in Elementary, Middle, and High Schools.**
- ❖ **Organizing the Intervention/ Enrichment Period.**
- ❖ **Extended Planning Time to Organize the I/E period.**



I/E SCHEDULING ISSUES

- ❖ **Where should the time come from to create the I/E period?**
- ❖ **How many periods should be scheduled?**
- ❖ **Where in the schedule should the I/E period be placed?**



However...remember the prime rule of school scheduling:

To put something in, you must take something out!

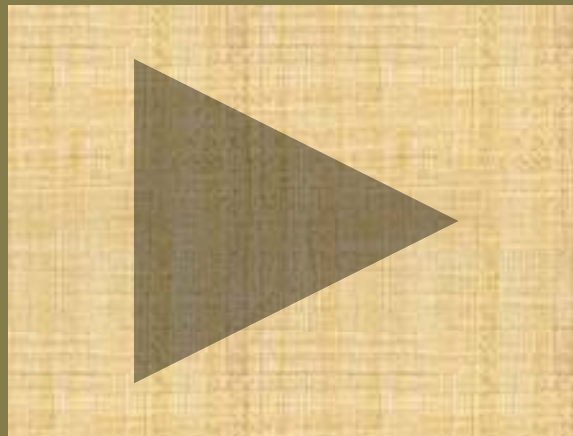
Master Block Schedule

(Full-Day Kindergarten)

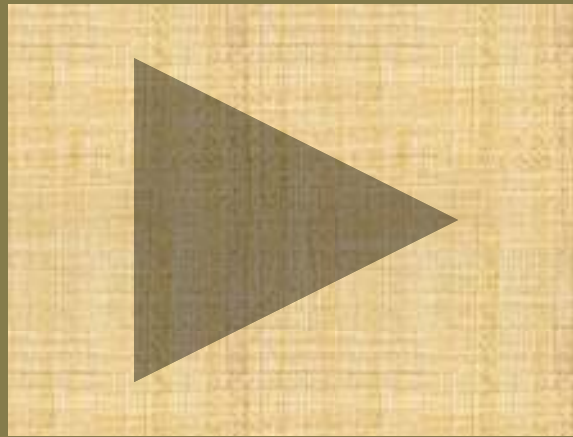


50 min. Blocks		8:00- 8:50	8:50- 9:40	9:40- 10:30	10:30- 11:20	11:20- 12:10	12:10- 1:00	1:00- 1:50	1:50- 2:40
Kind.		Core	Core	I/E	L/R	Core	Encore/ Plan	Core	Core
Gr. 1		Core	Core	Core	R/L	Core	Core	Encore / Plan	I/E
Gr. 2		Core	Core	Core	Core	Core	R/L	I/E	Encore/ Plan
Gr. 3		Core	Core	Core	I/E	Encore/ Plan	L/R	Core	Core
Gr. 4		Core	I/E	Encore/ Plan	Core	L/R	Core	Core	Core
Gr. 5		I/E	Encore/ Plan	Core	Core	R/L	Core	Core	Core
Encore		Plan	Gr. 5	Gr. 4	L/R	Gr. 3	K	Gr. 1	Gr. 2
I/E		Gr. 5	Gr. 4	K	Gr. 3	L/R	Plan	Gr. 2	Gr. 1

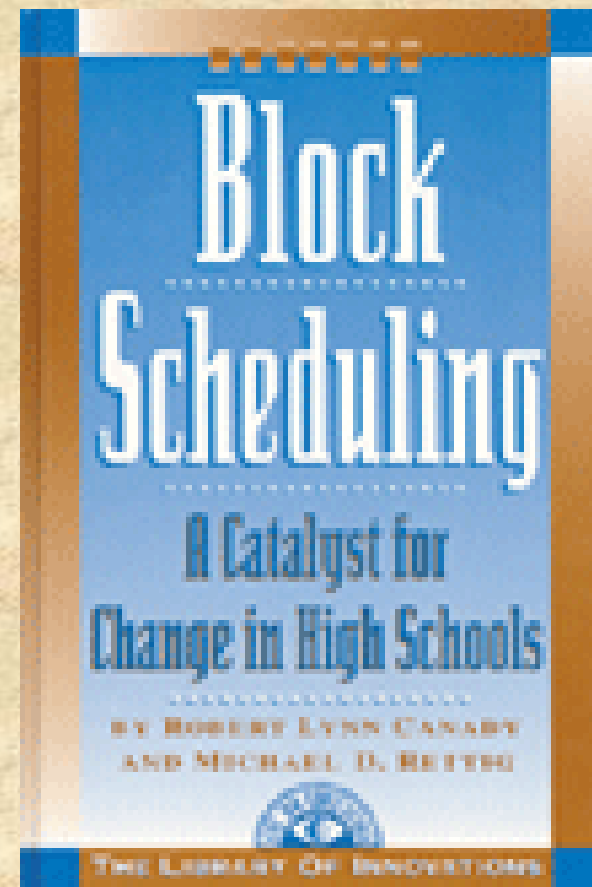
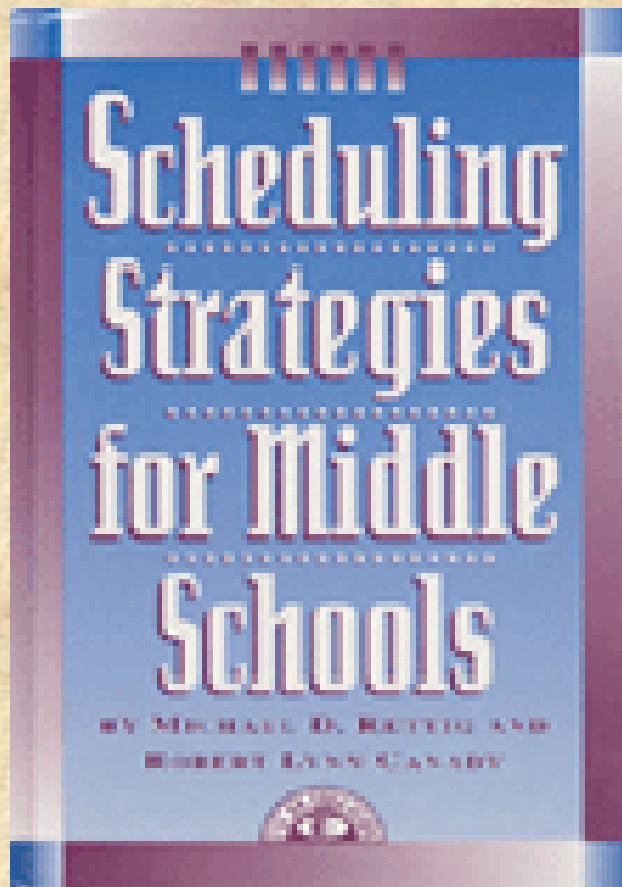
ELEMENTARY SCHOOL SCHEDULING OF THE
INTERVENTION/ENRICHMENT PERIOD (P.7-8)



INCLUSION AND THE
INTERVENTION/ENRICHMENT SCHEDULE (P.9)



MS AND HS I/E SCHEDULING IDEAS



Available at www.eyoneducation.com

THE FOUR-BLOCK SCHEDULE WITH AN INTERVENTION/ENRICHMENT PERIOD

	Day 1	Day 2
9 th Period	PE/Exp./Elec./Interv./Enr.	
Block I	Language Arts and Reading	
Block II	Mathematics	
Block III	Social Studies	Science
Block IV	PE/Exp./Elec.	PE/Exp./Elec.

I/E PERIOD PLACEMENT OPTIONS

- ❖ 1st Period School-wide
- ❖ After Block I School-wide
- ❖ Three Grade-level Periods Around Block I
- ❖ Two (6 & 7-8) Periods Around Block I
- ❖ Three Grade-level Periods Around Early Lunch
- ❖ Three Grade-level Periods Around Late Lunch
- ❖ Other Options



Four Block Schedule with One Schoolwide 9th Period for Re-teaching, Enrichment, and Electives (Sample 1)

		8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM	3:05 PM	3:10 PM	3:15 PM	3:20 PM	3:25 PM	3:30 PM	3:35 PM	3:40 PM
Grade 6	Reading, Avid, PE, EC, ESL, FL (45)	Block I (90)										Block II and Lunch (110)										Block III Planning (85)										Block IV (85)																																																					
Grade 7	Reading, Avid, PE, EC, ESL, FL (45)	Block I (90)										Block II Planning (85)										Block III and Lunch (110)										Block IV (85)																																																					
Grade 8	Reading, Avid, PE, EC, ESL, FL (45)	Block I (90)										Block II and Lunch (110)										Block III (85)										Block IV Planning (85)																																																					
PE/Electives	Re-teaching, Enrichment, or Planning (45)	Planning (90)										Grade 7 (85)										Lunch (25)										Grade 6 (85)										Grade 8 (85)																																											

I/E PERIOD PLACED IN 1ST PERIOD SLOT (P.10)

Pros

- ❖ Easy to Schedule
- ❖ No split blocks
- ❖ Doesn't affect Encore schedule
- ❖ Multi-grade level possibilities (i.e. Band)

Cons

- ❖ What about HR, attendance, etc?
- ❖ Personnel who work with all three grade levels (SPED, ESL, Elective, Reading, etc.) must be spread among all grades.
- ❖ Loses gravitas..used as buffer for late arrivals; abused by students/parents for orthodontics appts. etc.

Four Block Schedule with One Schoolwide 9th Period for Re-teaching, Enrichment, and Electives (Sample 2)

	8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM	3:05 PM	3:10 PM	3:15 PM	3:20 PM	3:25 PM	3:30 PM	3:35 PM	3:40 PM
Grade 6	Block I (90)												Reading, Avid, PE, EC, ESL, FL (45)					Block II and Lunch (110)										Block III Planning (85)										Block IV (85)																																														
Grade 7	Block I (90)												Reading, Avid, PE, EC, ESL, FL (45)					Block II Planning (85)										Block III and Lunch (110)										Block IV (85)																																														
Grade 8	Block I (90)												Reading, Avid, PE, EC, ESL, FL (45)					Block II and Lunch (110)										Block III (85)										Block IV Planning (85)																																														
PE/Electives	Planning (90)												Re-teaching, Enrichment, or Planning (45)					Grade 7 (85)										Lunch (25)					Grade 6 (85)										Grade 8 (85)																																									

I/E PERIOD PLACED AFTER BLOCK I (P.10)

Pros

- ❖ Easy to Schedule
- ❖ No split blocks
- ❖ Doesn't affect Encore schedule
- ❖ First Block can be HR
- ❖ Multi-grade level possibilities (i.e. Band)

Cons

- ❖ Personnel who work with all three grade levels (SPED, ESL, Elective, Reading, etc.) must be spread among all grades.

Four Block Schedule with Separate Grade Level 9th Periods for Re-Teaching, Enrichment, and Electives

	8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM	3:05 PM	3:10 PM	3:15 PM	3:20 PM	3:25 PM	3:30 PM	3:35 PM	3:40 PM
Grade 6	Reading, Avid, PE, EC, ESL, FL (45)		Block I (90)										Block II and Lunch (110)										Block III Planning (85)										Block IV (85)																																																			
Grade 7	Block Ia (45)		Reading, Avid, PE, EC, ESL, FL (45)					Block Ib (45)					Block II Planning (85)					Block III and Lunch (110)										Block IV (85)																																																								
Grade 8	Block I (90)										Reading, Avid, PE, EC, ESL, FL (45)					Block II and Lunch (110)										Block III (85)										Block IV Planning (85)																																																
PE/Electives	Enrichment, Remediation, or Planning (45)		Enrichment, Remediation, or Planning (45)					Enrichment, Remediation, or Planning (45)					Grade 7 (85)					Lunch (25)					Grade 6 (85)										Grade 8 (85)																																																			

THREE GRADE LEVEL I/E PERIODS BUILT AROUND BLOCK I (P. 10)

Pros

- ❖ Easy to Schedule
- ❖ Personnel who work with all three grade levels (SPED, ESL, Elective, Reading, etc.) may work with each grade level separately in 3 different periods.

Cons

- ❖ What about HR, attendance, etc. for grade 6?
- ❖ Split block for one grade (Grade 7)
- ❖ Extra class change for one grade (Grade 7)
- ❖ Lack of gravitas for grade 6 period

Four Block Schedule with Two 9th Periods (One for 6th, One for 7/8) for Re-Teaching, Enrichment, and Electives

	8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM	3:05 PM	3:10 PM	3:15 PM	3:20 PM	3:25 PM	3:30 PM	3:35 PM	3:40 PM
Grade 6	Reading, Avid, PE, EC, ESL, FL (45)		Block I (90)										Block II and Lunch (110)										Block III Planning (85)										Block IV (85)																																																			
Grade 7	Block I (90)										Reading, Avid, PE, EC, ESL, FL (45)					Block II Planning (85)										Block III and Lunch (110)										Block IV (85)																																																
Grade 8	Block I (90)										Reading, Avid, PE, EC, ESL, FL (45)					Block II and Lunch (110)										Block III (85)										Block IV Planning (85)																																																
PE/Electives	Enrichment, Remediation, or Planning (45)					Planning (45)					Enrichment, Remediation, or Planning (45)					Grade 7 (85)										Lunch (25)					Grade 6 (85)										Grade 8 (85)																																											

TWO (6TH & 7-8) I/E PERIODS BUILT AROUND BLOCK I (P. 11)

Pros

- ❖ Easy to Schedule
- ❖ Doesn't affect Encore schedule
- ❖ Personnel who work with 6th grade students and either 7th or 8th grade students (SPED, ESL, Elective, Reading, etc.) may work with two levels in two different periods.

Cons

- ❖ What about HR, attendance, etc. for grade 6?
- ❖ Personnel who work with 7th and 8th grade levels (SPED, ESL, Elective, Reading, etc.) must be spread among students in these two grades.

Four Block Schedule with Grade Level 9th Periods for Re-teaching, Enrichment, and Electives (Around Early Lunch)

	8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM	3:05 PM	3:10 PM	3:15 PM	3:20 PM	3:25 PM	3:30 PM	3:35 PM	3:40 PM
Grade 6	HR (20)		Block I (80)										Block II (80)										Lunch/ Advisory (40)					Reading, Avid, PE, EC, ESL, FL (40)					Block III (80)										Plan (80)																																									
Grade 7	HR (20)		Block I (80)										Reading, Avid, PE, EC, ESL, FL (40)					Lunch/ Advisory (40)					Block II (80)										Plan (80)										Block III (80)																																									
Grade 8	HR (20)		Plan (80)										Block I (80)										Reading, Avid, PE, EC, ESL, FL (40)					Lunch/ Advisory (40)					Block II (80)										Block III (80)																																									
PE/Electives	HR (20)		Grade 8 (80)										Grade 7 Reading, Avid, PE, EC, ESL, FL, Plan (40)					Lunch/ Advisory (40)					Grade 8 Reading, Avid, PE, EC, ESL, FL, Plan (40)					Grade 6 Reading, Avid, PE, EC, ESL, FL, Plan (40)					Grade 7 (80)										Grade 6 (80)																																									

THREE GRADE LEVEL I/E PERIODS BUILT AROUND EARLY LUNCH (P.11)

Pros

- ❖ Personnel who work with all three grade levels (SPED, ESL, Elective, Reading, etc.) may work with each grade level separately in 3 different periods.
- ❖ Room for advisory?
- ❖ May help lunch schedule?
- ❖ Elective/resource teachers may be available for duty during lunch.

Cons

- ❖ Prevents grade level Encore classes from being scheduled in two blocks forcing one grade level into Block I planning
- ❖ Period (@36 m) and blocks (@ 76m) are shortened.
- ❖ Room for advisory?
- ❖ May make lunch schedule more difficult?

Four Block Schedule with Grade Level 9th Periods for Re-teaching, Enrichment, and Electives (Around Late Lunch)

	8:45 AM	8:50 AM	8:55 AM	9:00 AM	9:05 AM	9:10 AM	9:15 AM	9:20 AM	9:25 AM	9:30 AM	9:35 AM	9:40 AM	9:45 AM	9:50 AM	9:55 AM	10:00 AM	10:05 AM	10:10 AM	10:15 AM	10:20 AM	10:25 AM	10:30 AM	10:35 AM	10:40 AM	10:45 AM	10:50 AM	10:55 AM	11:00 AM	11:05 AM	11:10 AM	11:15 AM	11:20 AM	11:25 AM	11:30 AM	11:35 AM	11:40 AM	11:45 AM	11:50 AM	11:55 AM	12:00 PM	12:05 PM	12:10 PM	12:15 PM	12:20 PM	12:25 PM	12:30 PM	12:35 PM	12:40 PM	12:45 PM	12:50 PM	12:55 PM	1:00 PM	1:05 PM	1:10 PM	1:15 PM	1:20 PM	1:25 PM	1:30 PM	1:35 PM	1:40 PM	1:45 PM	1:50 PM	1:55 PM	2:00 PM	2:05 PM	2:10 PM	2:15 PM	2:20 PM	2:25 PM	2:30 PM	2:35 PM	2:40 PM	2:45 PM	2:50 PM	2:55 PM	3:00 PM	3:05 PM	3:10 PM	3:15 PM	3:20 PM	3:25 PM	3:30 PM	3:35 PM	3:40 PM
Grade 6	HR (20)	Block I (80)										Block II (80)										Lunch/ Advisory (40)	Reading, Avid, PE, EC, ESL, FL (40)	Block III (80)										Plan (80)																																																		
Grade 7	HR (20)	Block I (80)										Plan (80)										Block II (80)										Lunch/ Advisory (40)	Reading, Avid, PE, EC, ESL, FL (40)	Block III (80)																																																		
Grade 8	HR (20)	Plan (80)										Block I (80)										Reading, Avid, PE, EC, ESL, FL (40)	Lunch/ Advisory (40)	Block II (80)										Block III (80)																																																		
PE/Electives	HR (20)	Grade 8 (80)										Grade 7 (80)										Grade 8 Reading, Avid, PE, EC, ESL, FL, Plan (40)	Grade 6 Reading, Avid, PE, EC, ESL, FL, Plan (40)	Lunch/ Advisory (40)	Grade 7 Reading, Avid, PE, EC, ESL, FL, Plan (40)	Grade 6 (80)																																																										

THREE GRADE LEVEL I/E PERIODS BUILT AROUND LATE LUNCH (P. 11)

Pros

- ❖ Personnel who work with all three grade levels (SPED, ESL, Elective, Reading, etc.) may work with each grade level separately in 3 different periods.
- ❖ Room for advisory?
- ❖ May help lunch schedule?
- ❖ Elective/resource teachers may be available for duty during lunch.

Cons

- ❖ Prevents grade level Encore classes from being scheduled in two blocks forcing one grade level into Block I planning
- ❖ Period (@36 m) and blocks (@ 76m) are shortened.
- ❖ Room for advisory?
- ❖ May make lunch schedule more difficult?

OTHER I/E PERIOD PLACEMENT OPTIONS

- ❖ End of the day.
- ❖ Before last block (after the lunch blocks).
- ❖ 2 or 3 periods built around last block.
- ❖ After second block before the lunch periods.
- ❖ Others?



OVERALL PROS AND CONS OF I/E PERIOD

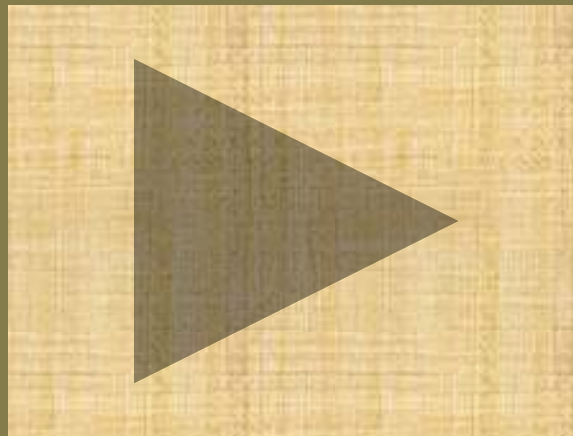
Pros

- ❖ Students have room in their schedules for the 2nd elective so that no students miss PE/H.
- ❖ Convenient times are provided to serve resource students (SPED, ESL, Reading, etc.).
- ❖ Convenient times are provided for re-teaching.
- ❖ Students who need more core get it; those who need more choice get it.

Cons

- ❖ Most teachers have an additional class (I/E) to prep.
- ❖ Basic core instructional blocks are shortened.
- ❖ Planning time is shortened (5-10 mins.).
- ❖ All students must be productively engaged, which takes careful preparation and organization.

KATE COLLINS PLAN FOR
INTERVENTION/ENRICHMENT PERIOD (P. 12)



7 A/B WITH INTERVENTION/ENRICHMENT PERIOD

	M	T	W	R	F
Block 1 (90)	1	2	1	2	1
(30)	School-wide Intervention/Enrichment Period				
Block 2 (90)	3	4	3	4	3
Block 3 (82)	5 and Lunch	5 and Lunch	5 and Lunch	5 and Lunch	5 and Lunch
Block 4 (90)	7	6	7	6	7

THE 8 A/B SCHEDULE WITH AND INTERVENTION/ENRICHMENT BLOCK

	Day 1	Day 2
Block I	1	2
Block II	3	4
Block III	5	6
Block IV	7	Intervention/ Enrichment

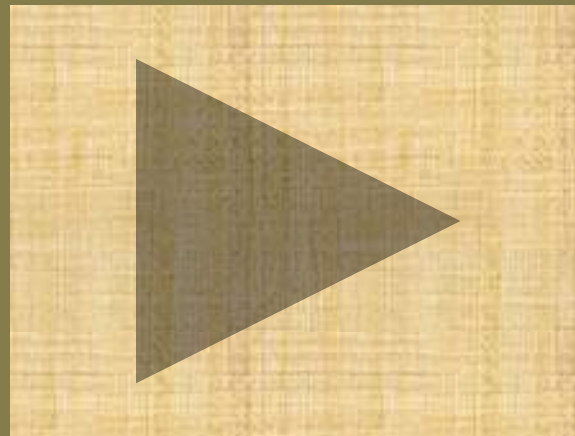
THE 8 A/B OR 4X4 SCHEDULE WITH A 9TH PERIOD
ADDED FOR INTERVENTION/ENRICHMENT

	Sem. 1 or Day 1	Sem. 2 or Day 2
9 th Period	Intervention/Enrichment	
Block I	Course 1	Course 2
Block II	Course 2	Course 4
Block III	Course 3	Course 6
Block IV	Course 4	Course 8

THE INTERVENTION/ENRICHMENT PERIOD

GARNET VALLEY HIGH SCHOOL Bell Schedule 2008-2009			
PERIOD 1		7:30 - 8:50	80 minutes
class change			5 minutes
PERIOD 2		8:55 - 10:18	83 minutes
class change			5 minutes
ENHANCEMENT		10:23 - 11:08	45 minutes
class change			5 minutes
LUNCH 1 11:13 - 11:43 <i>30 minutes</i>	PERIOD 3 11:13 - 11:53 <i>40 minutes</i>	PERIOD 3 11:13 - 12:34 <i>81 minutes</i>	114 minutes TOTAL
PERIOD 3 11:46 - 1:07 <i>81 minutes</i>	LUNCH 2 11:55 - 12:25 <i>30 minutes</i>		
	PERIOD 3 12:26 - 1:07 <i>40 minutes</i>	LUNCH 3 12:37 - 1:07 <i>30 minutes</i>	
class change			
PERIOD 4		1:12 - 2:32	80 minutes

SCHEDULING THE HIGH SCHOOL
INTERVENTION/ENRICHMENT PERIOD (P.13)



Caveat emptor!

Scheduling the
Intervention/Enrichment period is
relatively easy.

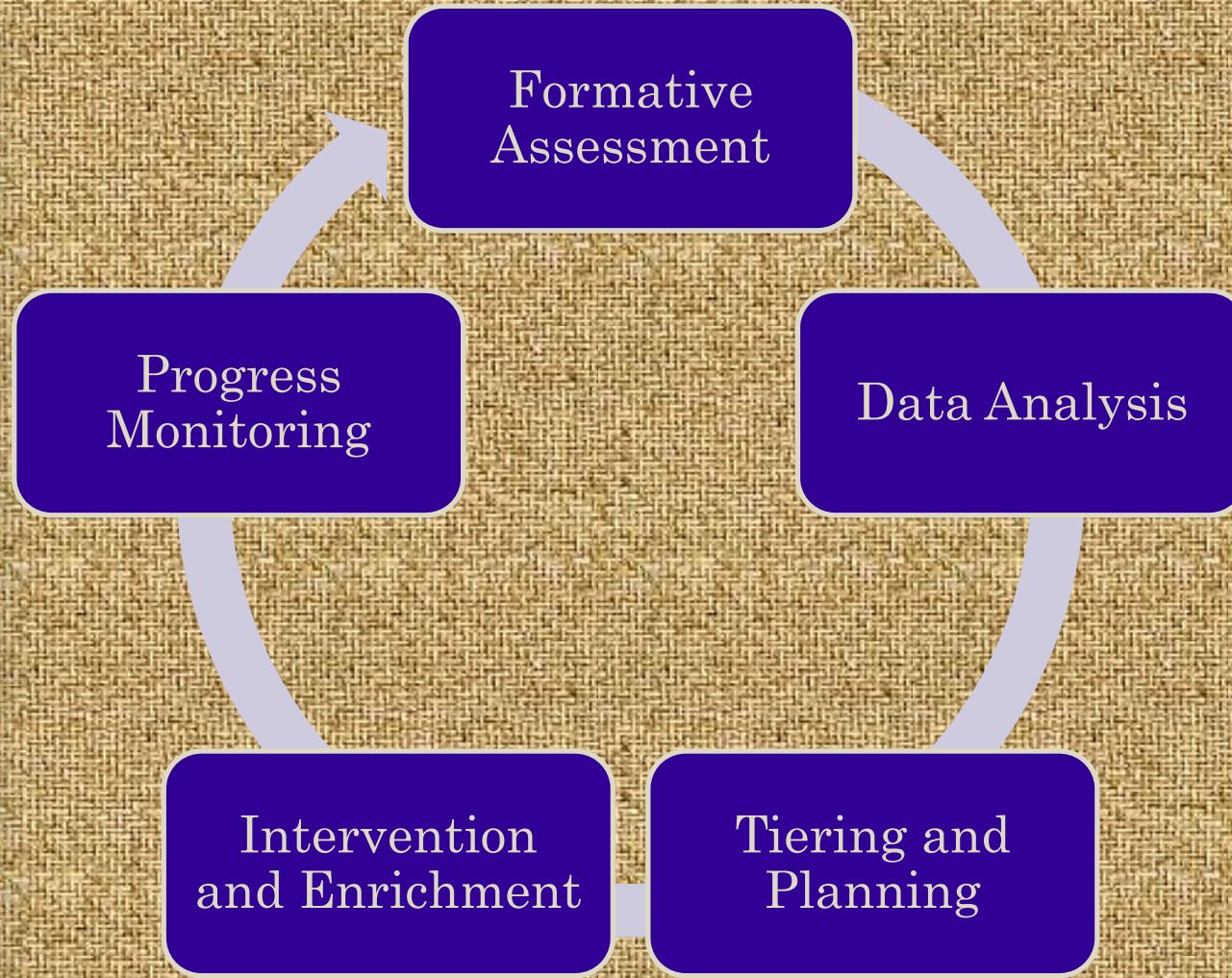
Changing the culture of a school to one
in which teachers and administrators
collaborate on data analysis, progress
monitoring, and the organizational
tasks necessary to make the I/E period
truly responsive to students' learning
needs is very difficult!

I/E ORGANIZATION

- ❖ Elementary School: Within Class, Within Grade, Multiple-Grade, School-wide
- ❖ Middle School: Within Team, Within Grade, School-wide
- ❖ High School: Partial School-wide (multiple periods) and School-wide



INTERVENTION/ENRICHMENT PROCESSES



**Table 4.1 Sample Structure of Intervention/Enrichment Period
for One Grade Level**

Groups	Activity	Staff
25% of students	Writing lab	One (of three) classroom teachers
25% of students	Science and social studies enrichment activities	Library/media specialist
15% of students	Math interventions	Second classroom teacher or computer lab
35% of students	Reading interventions	Third classroom teacher, LD teacher, 2 reading specialists

Table 4.2 Sample Structure of Intervention/Enrichment Period for One Grade Level with Four Base Teachers and 92 Students

Number of students	Activity	Staff
20 students	Social studies enrichment	TAG teacher
15 students	Science enrichment	Library/media specialist or classroom teacher
18 students	Writing lab	Title I or reading specialist
12 students	Special services	LD teacher, ESL teacher, speech/language teacher
10 students	Math interventions	Math specialist, classroom teacher, and/or computer lab
17 students	Reading interventions	Title I, reading specialist, SPED teacher, one or more classroom teachers

KEY FACTORS: I/E

- ❖ Scheduling the Intervention/Enrichment period is easy compared to organizing and preparing for instruction within it.
- ❖ All students and staff must be productively engaged during the period.
- ❖ Clear, consistent, and involved leadership is required to ensure that assessment, data analysis, tiering, planning intervention and enrichment instruction, and progress monitoring all are carried through.
- ❖ Time must be allocated for planning for groupings and instructional activities.
- ❖ It may be wise to select specific programs for enrichment and/or intervention activities rather than having teachers design their own.
- ❖ It may be wise to start out providing interventions in one subject only, most likely language arts.
- ❖ A standard assessment tool should be used to determine groupings (Dibles, PALS, district quarterly assessments, etc.).
- ❖ An Response to Intervention (RTI) type tier structure based upon this assessment is necessary to allocate students to enrichment, moderate intervention and intensive intervention groups.
- ❖ A decision must be made as to whether or not special services (i.e. special education or ESOL) will be “the” intervention for some qualifying students during the I/E time or will they be served at a different time by those professionals.



KEY FACTORS: I/E

- ❖ Scheduling the Intervention/Enrichment period is easy compared to organizing and preparing for instruction within it.
- ❖ All students and staff must be productively engaged during the period.
- ❖ A decision must be made as to what role students' choice at the high school level plays in the I/E period.
- ❖ A computer management program with capability of tracking students' I/E choice/assignment and attendance is necessary.
- ❖ It may be wise to start out providing interventions in one subject only, most likely language arts.
- ❖ A standard assessment tool should be used to determine groupings (Dibles, PALS, district quarterly assessments, etc.).
- ❖ Clear, consistent, and involved leadership is required to ensure that assessment, data analysis, tiering, planning interventions and enrichments, and progress monitoring all are carried through.

KEY FACTORS: I/E CON'T.

- ❖ Time must be allocated for planning for groupings and instructional activities.
- ❖ It may be wise to select specific programs for enrichment and/or intervention activities rather than have teachers design their own.
- ❖ An Response to Intervention (RTI) type tier structure based upon this assessment is necessary to allocate students to enrichment, moderate intervention and intensive intervention groups.
- ❖ A decision must be made as to whether or not special services (i.e. special education or ESOL) will be “the” intervention for some qualifying students during the I/E time or will they be served at a different time by those professionals.
- ❖ While some school-wide, grade level, or team activities (assemblies, pep rallies, school pictures, guidance meetings, course registration, seminars, etc.), may use some of this period, the primary purpose is for Intervention/Enrichment must be extended learning time, re-teaching, re-testing, tutoring, etc.

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SCHOOL SCHEDULING ASSOCIATES

School Scheduling Associates, LLC is dedicated to the proposition that time is a valuable resource and that school scheduling - elementary school, middle and high school scheduling - is far more important than the simple mechanical assignment of students to teachers, spaces, and time periods. We aim to harness the power of the school schedule to address problems and facilitate the successful implementation of effective instructional practices.

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Time to Learn

Done

Windows taskbar showing icons for: Windows Start, Aug 8 agenda..., Elementary415..., Baldwin Power..., School Schedu..., Windows Help..., and system tray with date 8:56 AM.



ADDING AN
ADDITIONAL PROFESSIONAL
DEVELOPMENT PERIOD TO
THE SCHEDULE:

THREE IDEAS

Master Block Schedule

(#1 Exchange I/E for Professional Development Period)

45 min. Blocks		9:15-10:00	10:00-10:45	10:45-11:30	11:30-12:15	12:15-1:00	1:00-1:45	1:45-2:30	2:30-3:15
Kind.		Core	Core	I/E	L/R	Core	Encore/Plan	Core	Core
Gr. 1		Core	Core	Core	R/L	Core	Core	Encore / Plan	I/E
Gr. 2		Core	Core	Core	Core	Core	R/L	I/E	Encore/Plan
Gr. 3		Core	Core	Core	I/E	Encore/Plan	L/R	Core	Core
Gr. 4		Core	I/E	Encore/Plan	Core	L/R	Core	Core	Core
Gr. 5		I/E	Encore/Plan	Core	Core	R/L	Core	Core	Core
Encore		Plan	Gr. 5	Gr. 4	L/R	Gr. 3	K	Gr. 1	Gr. 2
I/E		Gr. 5	Gr. 4	K	Gr. 3	Lunch	Plan	Gr. 2	Gr. 1

Master Block Schedule

(#1 Exchange I/E for Professional Development Period)

45 min. Blocks	9:15-10:00	10:00-10:45	10:45-11:30	11:30-12:15	12:15-1:00	1:00-1:45	1:45-2:30	2:30-3:15
Kind.	Core	Core	Encore 2	L/R	Core	Encore/Plan	Core	Core
Gr. 1	Core	Core	Core	R/L	Core	Core	Encore / Plan	Encore 2
Gr. 2	Core	Core	Core	Core	Core	R/L	Encore 2	Encore/Plan
Gr. 3	Core	Core	Core	Encore 2	Encore/Plan	L/R	Core	Core
Gr. 4	Core	Encore 2	Encore/Plan	Core	L/R	Core	Core	Core
Gr. 5	Encore 2	Encore/Plan	Core	Core	R/L	Core	Core	Core
Encore	Plan	Gr. 5	Gr. 4	L/R	Gr. 3	K	Gr. 1	Gr. 2
Encore 2	Gr. 5	Gr. 4	K	Gr. 3	Lunch	Plan	Gr. 2	Gr. 1

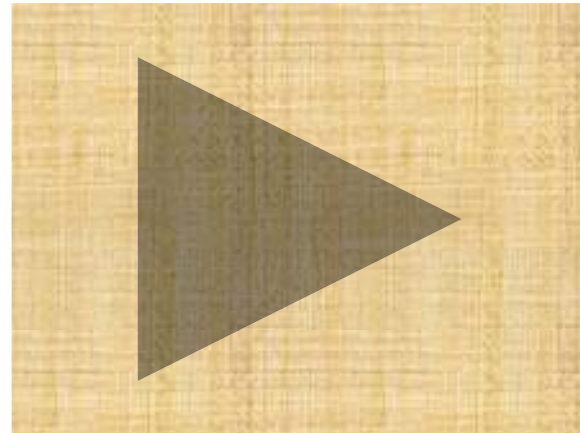
ENCORE CLASSES 3-DAY ROTATION

11:20-12:10	Day 1	Day 2	Day 3
Teacher 3A	PE	Art	Music
Teacher 3B	Music	PE	Art
Teacher 3C	Art	Music	PE

ENCORE 2 CLASSES 3-DAY ROTATION

11:30- 12:15	PD Day 1	PD Day 2	PD Day 3
Teacher 3A	Library	Computer	Guidance
Teacher 3B	Guidance	Library	Computer
Teacher 3C	Computer	Guidance	Library

HANOVER, VA

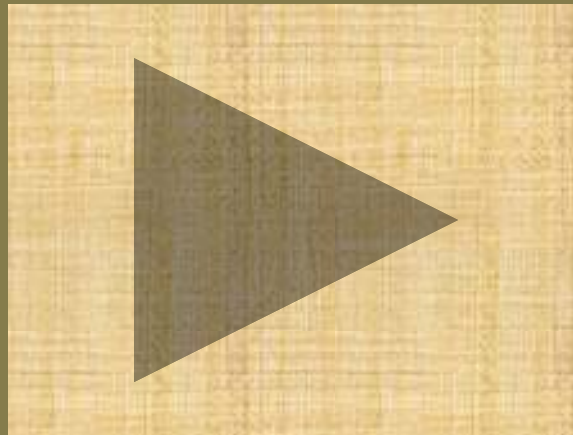


Master Block Schedule

(#2 Add 9th Period to Create a Block for Professional Development)

45 min. Blocks	8:15-9:00	9:00-9:45	9:45-10:30	10:30-11:15	11:15-12:00	12:00-12:45	12:45-1:30	1:30-2:15	2:15-3:00
Kind.	LA 1	LA 2	LA 3	L/R	I/E	Plan Cycle	M 1	M 2	M 3
Gr. 1	LA 1	LA 2	LA 3	R/L	I/E	M 1	M 2	Plan Cycle	M 3
Gr. 2	LA 1	LA 2	LA 3	I/E	R/L	M 1	M 2	M 3	Plan Cycle
Gr. 3	LA 1	LA 2	LA 3	I/E	L/R	M 1	Plan Cycle	M 2	M 3
Gr. 4	LA 1	LA 2	LA 3	Plan Cycle	M 1	L/R	M 2	M 3	I/E
Gr. 5	LA 1	LA 2	Plan Cycle	LA 3	M 1	R/L	M 2	M 3	I/E
Encore	Professional Development		Gr. 5	Gr. 4	L/R	Kind.	Gr. 3	Gr. 1	Gr. 2

ALTERNATING GRADE LEVEL AND DEPARTMENTAL
MS PLANNING TIME SCHEDULE (P. 14)



ORGANIZATION AND USES OF COMMON PLANNING TIME

- ❖ **Common Meeting Time vs. Individual Planning Time???**
- ❖ **Common Time**
 - ❖ **Clearly delineated agendas and meeting protocols**
 - ❖ **Curriculum management**
 - ❖ **Formative/summative data analysis and response**
 - ❖ **Student guidance issues including parent conferences**
 - ❖ **Instructional improvement (professional development)**
 - ❖ **Rotating faculty meeting for decision-making discussions**
 - ❖ **Minutes/Follow-up**
 - ❖ **Upper Merion, PA Plan**



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