

## Elementary School Master Schedule Planning Worksheet for ELGs in Grades K-2 (9 Periods)

	I	II	III	IV	V	VI	VII	VIII	IX
Kindergarten Teacher A	Homeroom activities	ELGS meet on a rotating basis (135 min)			L/R	Encore/Plan	ELG—Repeat morning meetings (135 min)		
Kindergarten Teacher B	Homeroom activities	ELGS meet on a rotating basis (135 min)			L/R	Encore/Plan	ELG—Repeat morning meetings (135 min)		
Kindergarten Teacher C	Homeroom activities	ELGS meet on a rotating basis (135 min)			L/R	Encore/Plan	ELG—Repeat morning meetings (135 min)		
Kindergarten Teacher D	Homeroom activities	ELGS meet on a rotating basis (135 min)			L/R	Encore/Plan	ELG—Repeat morning meetings (135 min)		
Grade 1 Teacher A					R/L	ELGs if needed	I/E	Encore/Plan	
Grade 1 Teacher B					R/L	ELGs if needed	I/E	Encore/Plan	
Grade 1 Teacher C					R/L	ELGs if needed	I/E	Encore/Plan	
Grade 1 Teacher D					R/L	ELGs if needed	I/E	Encore/Plan	
Grade 2 Teacher A						L/R	Encore/Plan		I/E
Grade 2 Teacher B						L/R	Encore/Plan		I/E
Grade 2 Teacher C						L/R	Encore/Plan		I/E
Grade 2 Teacher D						L/R	Encore/Plan		I/E
Grade 3					I/E	R/L			Encore/Plan
Grade 4	(90 minutes)		I/E	Encore/Plan	(90 minutes)		L/R	(90 minutes)	
Grade 5	(90 minutes)		Encore/Plan	I/E	(90 minutes)		R/L	(90 minutes)	
P-K /Grade 6									
Specials: ENCORE	**Plan		Grade 5	Grade 4	Lunch	Grade K	Grade 2	Grade 1	Grade 3
Computer Lab									
I/E Staff	Plan	Plan	4	5	3	Lunch	1	OPEN	2
Lunch/Recess					K-1	2-3	4-5		
* ELG Team	Plan	Kindergarten ELGs			Lunch	Grade 1	Repeat Kindergarten Morning ELGs		

\*ELG = Early Literacy Group

\*\*Plan: Available to provide 90 minutes of planning for each grade level on a 6-day rotation.

Note: For additional information on implementing an Intervention/Enrichment (I/E) period in an elementary school, see Canady, R. L. & Rettig, M. D. (2008). Chapter 4. *Elementary school scheduling: Enhancing instruction for student achievement*. (pp. 93-125). Larchmont, NY: Eye on Education. (ISBN 978-1-59667-080-8 Fax: (914) 833-0761)